July 23, 2024
9:00 – 10:00 a.m.

Attendance:

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|  | Josh White, Chair |
|  | Dave Gelfond, Treasurer |
|  | Joe Mondoro, Committee Member |
|  | Pramit Patel, Committee Member |
|  | Katie Cristol, Chief Executive  |
|  | Drew Sunderland, Vice President |
|  | Lezlie Biggers, Director - Budget and Administration  |
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Agenda:

* FY 2023
	+ Form 990: update
* FY 2024
	+ June end report
		- Strong June spend
	+ Form 990: will start upon completion of FY 2023 990
	+ Audit: Kelly and Company LLC (underway)
	+ FY 2024 Close-out report and memo: coming soon
* FY 2025
	+ Correction to the spreadsheet. Next steps: share with Executive Committee
	+ Fiscal year kick-off context
		- Financial controls update: credit card and checks
	+ Revision Process
	+ Tracking spend by major activities
	+ Tracking contract spending and commitments
* FY 2026
	+ Conversations with Fairfax County liaison re: $1M shortfall
* Resolution to add Lezlie Biggers, Director of Budget and Accounting, to the Old Dominion National Bank account to transfer funds to the operating account at Chain Bridge Bank and provide statements to TCA’s accounting firm, R2 Advisors PC
* Next meeting: August 20 @ 9:00 am